

IT Consulting Proposal

1. Company Information

Consulting Firm:

Enter your company name, address, and contact details.

Client:

Enter client name, address, and contact details.

Date:

Enter date

Proposal Reference:

Enter proposal reference or number

2. Executive Summary

Provide a high-level overview of the proposal, objectives, and expected outcomes.

3. Scope of Services

Describe the services to be provided, deliverables, and project boundaries.

4. Project Timeline

Phase / Task	Description	Start Date	End Date
Project Kickoff			

5. Investment & Pricing

Service/Item	Description	Quantity	Unit Price	Total

Total Estimated Price:

Enter total proposal amount

6. Terms & Conditions

Specify payment terms, confidentiality, project change process, and other relevant conditions.

7. Acceptance

Please sign below to indicate your acceptance of this proposal.

Client Signature

Date

Consultant Signature

Date