

Management Consulting Proposal

Date: _____

Prepared for:

[Client Company Name/Contact Person]

[Client Address]

Prepared by:

[Your Company Name/Contact Person]

[Your Address]

1. Executive Summary

[Brief overview of the project, scope, and anticipated outcomes.]

2. Background & Objectives

- [Background of client organization/project]
- [Overview of challenges/opportunities]
- [Objectives and goals of the consulting engagement]

3. Scope of Services

1. [Describe Service/Project Phase 1]
2. [Describe Service/Project Phase 2]
3. [Describe Service/Project Phase 3]

4. Project Timeline

Phase	Description	Estimated Dates
[Phase 1]	[Brief description]	[Start - End]
[Phase 2]	[Brief description]	[Start - End]

5. Fees & Payment Terms

[Insert fee structure: hourly, daily, retainer, or fixed project fee.]

[Specify payment schedule and terms.]

Service/Deliverable	Fee
[Service/Deliverable]	[Amount]
[Service/Deliverable]	[Amount]

6. Terms & Conditions

- [Engagement terms, confidentiality, termination, etc.]
- [Any other relevant clauses]

7. Acceptance

To indicate acceptance of this proposal, please sign below:

Client Signature

Name: _____

Date: _____

Consultant Signature

Name: _____

Date: _____