

Executive Summary: Policy Proposal

Introduction

[Briefly introduce the topic, issue or challenge that necessitates the policy proposal. Summarize the context in one or two sentences.]

Background

[Provide a concise overview of the background, including key facts, data, or trends that have led to this proposal.]

Problem Statement

[Define the specific problem that the proposed policy addresses. Describe its significance and implications.]

Proposed Policy Solution

[Summarize the recommended policy. State what the policy proposes to do, including main actions or changes.]

Expected Benefits & Outcomes

- [List major expected benefits or positive outcomes]
- [Highlight improvements tied to policy goals]

Potential Challenges

- [List key challenges or risks in implementing the policy]
- [Briefly note possible mitigation strategies]

Conclusion

[Summarize the expected impact of the policy, and restate the main recommendation in a clear, actionable manner.]