

Simple Policy Proposal Outline

1. Title

[Proposed Policy Title]

2. Executive Summary

[Brief summary of the main points of the policy proposal, key recommendations, and intended outcomes.]

3. Problem Statement

[Describe the issue or need that this policy seeks to address. Provide context and evidence where necessary.]

4. Policy Objectives

- [Objective 1]
- [Objective 2]
- [Objective 3]

5. Proposed Policy Solution

[Describe the proposed policy, including key components, strategies, or actions to be taken.]

6. Implementation Plan

1. [Step 1: Actions to be taken]
2. [Step 2: Timeline and responsible parties]

7. Expected Outcomes & Benefits

[Explain the anticipated positive results, including short-term and long-term benefits.]

8. Potential Challenges & Mitigation

- [Challenge 1 & mitigation strategy]
- [Challenge 2 & mitigation strategy]

9. Conclusion

[Summarise key points, reinforce the necessity and impact of the proposed policy.]