

Consulting Project Proposal Outline

1. Executive Summary

[Brief summary of the project overview, goals, and expected outcomes.]

2. Project Background & Context

[Description of the client's situation, challenges, and context leading to the consulting engagement.]

3. Project Objectives

- [Objective 1]
- [Objective 2]
- [Objective 3]

4. Scope of Work

1. [Task or deliverable 1]
2. [Task or deliverable 2]
3. [Task or deliverable 3]

5. Approach & Methodology

[Outline the methods, tools, and frameworks to be used during the project.]

6. Project Deliverables

- [Report, analysis, presentation, etc.]
- [Toolkits, dashboards, etc.]

7. Timeline & Milestones

1. Milestone 1: [Description] – [Date]
2. Milestone 2: [Description] – [Date]
3. Milestone 3: [Description] – [Date]

8. Roles & Responsibilities

- Consultant: [Role/Responsibility]
- Client: [Role/Responsibility]

9. Project Fees & Payment Terms

[Detailed breakdown of fees, deliverable-based or milestone-based payments, and terms.]

10. Terms & Conditions

[Legal, confidentiality, and contractual terms applicable to the engagement.]

11. Approval & Signatures

[Signature section for client and consultant approval.]