

Blank Extracurricular Program Proposal

Program Name

Enter program name

Submitted By

Name / Department

Date of Submission

Program Overview

Brief summary of the program

Objectives

List the program objectives

Proposed Activities

Describe main activities

Target Participants

e.g., undergraduate students, all students

Timeline

Outline the schedule or phases

Budget Estimate

Provide estimated expenses

Resources Needed

Facilities, materials, staff, etc.

Evaluation Methods

How will success be measured?

Additional Notes

Any other relevant information