

Online Learning Program Proposal

Program Title

Enter program title

Prepared By

Name, Department or Organization

Date

1. Program Overview

Brief summary of the online learning program, including its goals and intended outcomes.

2. Target Audience

Describe who the program is for, including prerequisites or recommended backgrounds.

3. Learning Objectives

List the learning objectives for participants.

4. Program Structure & Content

Outline the structure (modules, lessons, topics) of the program.

5. Delivery Methods

Explain how the content will be delivered (e.g., live sessions, recorded video, readings, discussion forums, etc.).

6. Assessment & Evaluation

Describe how participant learning and program effectiveness will be assessed.

7. Technologies and Tools

List the platforms, tools, and technologies that will be used.

8. Timeline

Provide an overview of the implementation timeline.

9. Program Team

Outline the roles and responsibilities of team members involved.

10. Budget (Optional)

Include estimated costs, resources required, and funding sources, if applicable.

11. Additional Notes

Any other relevant information or considerations.