

# Conference Sponsorship Proposal

## 1. Introduction

[Your Organization/Conference Name]  
[Date]  
[Prepared by: Name & Title]  
[Contact Information]

## 2. Conference Overview

**Event Name:** [Name of Conference]  
**Date & Location:** [Date, Venue, City]  
**Target Audience:** [Describe target participants]  
**Expected Attendance:** [Number]

[Brief summary of conference purpose, theme, and objectives.]

## 3. Sponsorship Opportunities

Sponsorship Level	Contribution	Benefits
[Platinum]	[Amount]	[List of benefits]
[Gold]	[Amount]	[List of benefits]
[Silver]	[Amount]	[List of benefits]
[Bronze]	[Amount]	[List of benefits]

[Add or adjust levels as needed.]

## 4. Custom Sponsorship

We are happy to discuss customized sponsorship packages tailored to your organization's specific objectives. Please contact us for more information.

## 5. Recognition & Benefits

- Onsite branding and signage
- Logo featured on conference materials and website
- Exhibit booth opportunities
- Complimentary passes
- Networking opportunities
- [Other benefits as applicable]

## 6. Next Steps

1. Review available sponsorship opportunities.

2. Select desired sponsorship level or package.
3. Contact us to confirm and discuss details.
4. Sign sponsorship agreement and send payment.

## **7. Contact Information**

[Name/Title]

[Organization]

[Phone]

[Email]

[Website]