

Conference Sponsorship Proposal

1. Introduction

[Your Organization/Conference Name]

[Date]

[Prepared by: Name & Title]

[Contact Information]

2. Conference Overview

Event Name: [Name of Conference]

Date & Location: [Date, Venue, City]

Target Audience: [Describe target participants]

Expected Attendance: [Number]

[Brief summary of conference purpose, theme, and objectives.]

3. Sponsorship Opportunities

Sponsorship Level	Contribution	Benefits
[Platinum]	[Amount]	[List of benefits]
[Gold]	[Amount]	[List of benefits]
[Silver]	[Amount]	[List of benefits]
[Bronze]	[Amount]	[List of benefits]

[Add or adjust levels as needed.]

4. Custom Sponsorship

We are happy to discuss customized sponsorship packages tailored to your organization's specific objectives.

Please contact us for more information.

5. Recognition & Benefits

- Onsite branding and signage
- Logo featured on conference materials and website
- Exhibit booth opportunities
- Complimentary passes
- Networking opportunities
- [Other benefits as applicable]

6. Next Steps

- Review available sponsorship opportunities.

2. Select desired sponsorship level or package.
3. Contact us to confirm and discuss details.
4. Sign sponsorship agreement and send payment.

7. Contact Information

[Name/Title]

[Organization]

[Phone]

[Email]

[Website]