

Sales Proposal

Date: _____

Proposal Number: _____

Prepared For

Client Name:

Company: _____

Address:

Email:

Phone:

Prepared By

Sales Representative:

Company: _____

Email:

Phone:

Product Deal Summary

Product/Service	Description	Quantity	Unit Price	Total
Subtotal				_____
Tax				_____
Total				_____

Terms & Conditions

Acceptance

Please sign below to indicate your acceptance of this proposal and its terms.

Authorized Client Signature & Date

Sales Representative Signature & Date

