

# Sales Proposal

Date: \_\_\_\_\_  
Proposal Number: \_\_\_\_\_

## Prepared For

Client Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Prepared By

Sales Representative: \_\_\_\_\_  
Company: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Product Deal Summary

Product/Service	Description	Quantity	Unit Price	Total
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Subtotal				_____
Tax				_____
Total				_____

## Terms & Conditions

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Acceptance

Please sign below to indicate your acceptance of this proposal and its terms.

\_\_\_\_\_  
Authorized Client Signature & Date

\_\_\_\_\_  
Sales Representative Signature & Date

