

Blank Contract Work Proposal Sample

Date: _____

Freelancer Information

Name	_____
Email	_____
Phone	_____
Address	_____

Client Information

Name/Company	_____
Contact Person	_____
Email	_____
Phone	_____
Address	_____

Project Overview

Provide a brief description of the work to be completed:

Scope of Work

Details of services provided:

Deliverables

- _____
- _____
- _____

Timeline

Milestone	Due Date
_____	_____
_____	_____
_____	_____

Payment Terms

Description	Amount	Due
Deposit	_____	_____
Upon Completion	_____	_____

Additional Notes

Freelancer Signature Date

Client Signature Date