

Equipment Inspection Report Template

General Information

Report No.

Date

Inspected By

Location

Department

Equipment Details

Equipment Name

Equipment ID / Serial No.

Manufacturer

Model

Year

Inspection Checklist

Item	Criteria	Status (Pass/Fail)	Remarks
Physical Condition	No visible damage or corrosion		
Calibration	Calibration certificate valid		
Functionality	Equipment operates as intended		
Safety Devices	All safety features operational		
Labels/Markings	All labels legible & up to date		

Comments / Findings

Corrective Actions (If Any)

Inspector Confirmation

Name & Signature

Date