

Product Inspection Report

QA Department

General Information

Report No.: _____

Date: _____

Inspector Name: _____

Supplier: _____

Product Name: _____

Product Code: _____

Inspection Details

Inspection Item	Specification	Result	Remarks
Appearance			
Dimensions			
Functionality			
Packing			
Labeling			

Defects Summary

Defect Type	Description	Quantity	Severity

Conclusion & Decision

Final Result: _____

Remarks:

Inspector Signature

Name: _____

Signature: _____

Date: _____

