

Supplier Inspection Report

Supplier Name: _____

Supplier Code: _____

Inspection Date: _____

Inspector Name: _____

PO/Order No.: _____

Product/Material: _____

Batch/Lot No.: _____

Inspection Criteria

Item	Specification	Result	Remarks
Appearance			
Dimensions			
Function/Performance			
Packing/Labeling			
Others			

Inspection Result Summary

Non-conformities / Issues

Actions & Recommendations

Inspected By

Date: _____

Reviewed By

Date: _____

Supplier Representative

Date: _____

