

Nonprofit Yearly Report Template

Organization Name: _____
Year: _____

01. Executive Summary

Summarize key achievements and updates for the year

02. Mission & Vision

Mission Statement

Vision Statement

03. Programs & Impact

Program Highlights

Describe primary programs and key outcomes

Statistics / Outcomes

Provide data or success stories

04. Financial Summary

Description	Amount
Total Income	
Total Expenses	
Net Assets / Fund Balance	

Notes

05. Board of Directors & Staff

Name	Role

06. Looking Ahead

Outline upcoming goals and plans for next year

Contact & Additional Information

Website

Email

Phone

Address