

# Weekly Project Progress Report

## Project Name

Enter project name

## Reporting Week

e.g., 2024-06-01 to 2024-06-07

## Prepared By

Your name

## Date

## Summary of Progress

Brief summary of the work done this week

## Milestone/Task Status

Milestone/Task	Status	Remarks

## Challenges & Issues

Describe any challenges or issues faced

## Plan for Next Week

List tasks/milestones planned for next week