

Internal Audit Findings Report

Audit Information

Audit Title	
Date of Audit	
Department/Area	
Auditor(s)	

Executive Summary

Objectives and Scope

Findings Summary Table

No.	Finding	Risk Level	Recommendation	Management Response	Responsible Party	Target Date

Detailed Findings

Finding 1

Description:

Risk/Impact:

Recommendation:

Management Response:

Finding 2

Description:

Risk/Impact:

Recommendation:

Management Response:

Auditor Name
Auditor Signature

Management Name
Management Signature