

Fire Safety Inspection Report Template

Inspection Date:

Location/Facility:

Address:

Inspector Name(s):

Department/Organization:

Inspection Checklist

Item	Status (Yes/No/N.A.)	Comments
Fire Extinguishers Inspected & Accessible		
Smoke/Heat Detectors Functional		
Exit Signs Illuminated & Visible		
Emergency Exits Accessible		
Fire Doors Closed and Unobstructed		
Emergency Lighting Operational		
No Accumulation of Combustible Materials		
Electrical Panels Accessible/Closed		
Sprinkler System Functional		
Evacuation Plan Posted & Up to Date		

Deficiencies/Corrective Actions Required

Inspector Signature

Date:
