

Project Performance Evaluation Report

Project Title:

Project Manager:

Evaluation Date:

Evaluation Period:

1. Executive Summary

2. Project Objectives

3. Performance Criteria

Criterion	Target	Actual	Comments
Scope			
Time			
Cost			
Quality			
Other			

4. Key Achievements

5. Issues & Challenges

6. Lessons Learned

7. Recommendations

8. Approval

Evaluator Name:

Signature:

Date:
