

[Company Name]

[Address Line 1]

[Address Line 2]

Date: \_\_\_\_\_

Reference No: \_\_\_\_\_

Year-End Business Statement

For the year ended: \_\_\_\_\_

Summary

Description	Amount (USD)
Total Revenue	
Total Expenses	
Net Profit / (Loss)	

Revenue Breakdown

Category	Amount (USD)
Product Sales	
Service Income	
Other	

Expense Breakdown

Category	Amount (USD)
Salaries & Wages	
Office Expenses	
Marketing	
Utilities	
Other	

Authorized Signature