

Team Project Evaluation Report

1. Project Overview

Project Title:

Team Name:

Date of Evaluation:

Project Description:

2. Team Members

Name	Role	Key Responsibilities

3. Objectives & Outcomes

Project Objectives:

Project Outcomes / Deliverables:

4. Team Performance Evaluation

Strengths:

Areas for Improvement:

5. Individual Contributions

Team Member	Major Contributions	Evaluation

6. Challenges & Solutions

Challenges Faced:

How Challenges Were Addressed / Solutions:

7. Lessons Learned

8. Recommendations

Prepared by:

Date: