

# Academic Research Report Outline

## Title Page

- Title of Report
- Student Name
- Institution
- Date

## Abstract

- Brief summary of research question, methods, results, and conclusions (150-250 words)

## Table of Contents

- List of report sections and page numbers

## 1. Introduction

- Background and context
- Statement of the problem
- Research objectives/questions/hypotheses
- Significance of the study

## 2. Literature Review

- Overview of relevant literature
- Key theories and concepts
- Gap in current research

## 3. Methodology

- Research design
- Data collection methods
- Data analysis methods
- Ethical considerations

## 4. Results

- Findings of the study
- Tables, figures, and charts (if any)

## 5. Discussion

- Interpretation of results

- Comparison with existing literature
- Implications of findings
- Limitations

## **6. Conclusion**

- Summary of key findings
- Recommendations
- Future research directions

## **References**

- List of all sources cited in the report

## **Appendices**

- Additional material (raw data, research instruments, etc.)