Weekly Sales Report

Store Name: [_____]   Week Start: [_____]   Week End:

[_____]

Prepared By: [_____]   Date Prepared: [_____]

Sales Data

Date	Product Category	Number of Transactions	Units Sold	Total Sales ($)	Notes

Summary

Total Transactions: [_____]   Total Units Sold: [_____]   Total

Sales ($): [_____]

Additional Notes

Enter any comments or observations here.