

Board Member Activity Report

Board Member Name:

Reporting Period (MM/YYYY):

Date Submitted:

1. Meeting Attendance

Board meetings attended this period:

Committee meetings attended (list committees and dates):

2. Community Engagement

Events attended/represented the organization (list events and dates):

Networking or outreach conducted on behalf of the organization:

3. Fundraising Activities

Fundraising activities participated in (describe actions taken, contacts made, funds raised):

4. Board Member Contributions

Special projects, tasks, or initiatives contributed to this period:

Other notable activities or achievements:

5. Follow-Up & Support Needed

Areas where support is needed or questions for the board/staff:

6. Summary Table (Optional)

Activity / Event	Date	Role / Description

Additional Comments: