

# Blank Product Quality Evaluation Report

## General Information

Product Name

Enter product name

Product Code / SKU

Enter code or SKU

Evaluation Date

Enter date

Evaluator Name

Your name

## Sample Details

Supplier / Manufacturer

Supplier/Manufacturer name

Batch / Lot Number

Batch or lot number

Sample Received Date

Date received

## Evaluation Criteria

Criterion	Result / Comments
Appearance	Details
Dimensions	Details
Material / Composition	Details

Criterion	Result / Comments
Functionality/Performance	Details
Packaging / Labeling	Details
Others	Details

## Remarks

Additional comments or observations

## Final Evaluation / Decision

Conclusion

Accept / Reject / Conditional, etc.

Evaluator's Signature

Signature

Date

Date