

Product Inspection Checklist Quality Report

Report No.

Date

Inspector Name

Supplier

Product Name

PO No.

Quantity Inspected

Quantity Ordered

Checklist

| No. | Inspection Item | Standard / Requirements | Result | Remarks |
|-----|-----------------|-------------------------|--------|---------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

Defects Found

| No. | Description of Defect | Quantity | Severity | Remarks |
|-----|-----------------------|----------|----------|---------|
| 1 | | | | |
| 2 | | | | |

Inspector's Comments

Overall Result

Inspector Signature

