

Quality Assessment Report

Product Inspection

| | | | |
|--------------------|--|---------------------|--|
| Report No. | | Date | |
| Inspector | | Inspection Location | |
| Client | | Contact | |
| Product Name | | Product Code | |
| Quantity Inspected | | Batch/Lot No. | |

Inspection Criteria

| Criteria | Specification | Result | Remarks |
|---------------|---------------|--------|---------|
| Appearance | | | |
| Dimensions | | | |
| Functionality | | | |
| Packaging | | | |
| Labeling | | | |

Add or remove rows as needed for additional criteria.

Defects Found

| No. | Description of Defect | Severity (Critical/Major/Minor) | Quantity | Remarks |
|-----|-----------------------|---------------------------------|----------|---------|
| 1 | | | | |
| 2 | | | | |

Expand rows to list all defects identified during inspection.

Overall Assessment

| | |
|-------------------------------|--|
| Result | |
| Comments | |
| Corrective Action Recommended | |

| | | | |
|-----------------------|--|------|--|
| Inspector's Signature | | Date | |
| Client's Signature | | Date | |

