Quality Control Report Template

Factory Name: _____

Product Name: _____

PO / Order No.: _____

Inspection Date: _____

Inspector Name: _____

Inspection Summary

Enter summary of inspection, overall results, major findings, and general notes...

Defects Found

No.	Defect Description	Severity (Critical/Major/Minor)	Qty	Photo Ref.

Inspection Checklist

Item	Standard/Requirement	Result (Pass/Fail)	Remarks

Comments & Recommendations

Enter remarks, improvement suggestions, or follow-up actions...

Inspector Signature

_____   Date: _____