

# Departmental Strategy Planning Sheet

## Department Name

Enter department

## Planning Period

e.g., 2024 Q3-Q4

## Department Lead

Name

## Vision Statement

Enter the department vision

## Mission Statement

Enter the department mission

## Strategic Goals

#	Description
1	
2	
3	

## SWOT Analysis

Strengths	Weaknesses	Opportunities	Threats

## Initiatives & KPIs

Initiative	Description	Owner	KPI / Metric	Target Date

## Notes

Additional notes