

# Project Stakeholder Engagement Plan

## 1. Introduction

Project Name:  
Project Manager:  
Date:

## 2. Stakeholder Identification

Stakeholder	Role/Position	Interest/Influence	Contact Information

## 3. Stakeholder Analysis

Stakeholder	Needs & Expectations	Impact on Project	Engagement Level

## 4. Engagement Strategies

Stakeholder	Engagement Approach	Frequency	Responsible

## 5. Communication Plan

- Type of Information to Share:
- Methods/Channels:
- Frequency:
- Owner/Responsible:

## 6. Monitoring & Review

- Measures of Stakeholder Engagement:
- Review Frequency:
- Plan Update Procedures:

## 7. Approval & Sign-off

Prepared by:  
Date:

Approved by:  
Date: