

Standard Sales Planning Sheet for Revenue Tracking

General Information

Sales Period		Salesperson/Team	
Region/Market		Prepared By	

Revenue Tracking

#	Product/Service	Client/Account	Forecasted Units	Unit Price	Forecasted Revenue	Actual Units	Actual Revenue	Status/Notes
1								
2								
3								

Total

Total Forecasted Revenue		Total Actual Revenue	
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Notes & Observations