

Six Sigma Quality Plan Template

Project Title:

Project Number/ID:

Date:

Prepared by:

Department/Process:

1. Project Definition

Objective:

Scope:

Expected Deliverables:

2. Team Members & Roles

Name	Role	Responsibility

3. Define Phase

Problem Statement:

Goal Statement:

Customer Requirements:

4. Measure Phase

Current Process Metrics:

Data Collection Plan:

5. Analyze Phase

Root Cause Analysis:

Key Findings:

6. Improve Phase

Proposed Solutions:

Implementation Plan:

7. Control Phase

Control Plan:

Monitoring & Review:

8. Approvals

Name	Role	Signature	Date