

Small Business Financial Overview Template

Business Information

Business Name

Owner Name

Reporting Period

e.g., Q1 2024

Income Statement

Category	Amount
Revenue	
Cost of Goods Sold (COGS)	
Gross Profit	
Operating Expenses	
Net Profit	

Balance Sheet Overview

Assets	Amount
Cash	
Accounts Receivable	
Inventory	
Other Assets	
Liabilities	
Accounts Payable	
Loans	
Other Liabilities	

Equity

Owner's Equity

Cash Flow Summary

Description	Amount
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Beginning Cash Balance	
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Cash Inflows	
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Cash Outflows	
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Ending Cash Balance	
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Notes & Comments

Add any relevant notes, comments, or explanations here...