

# School Emergency Procedures Template

School Name:

Date:

Prepared by:

## Emergency Contacts

| Position/Role   | Name | Phone | Email |
|-----------------|------|-------|-------|
| Principal       |      |       |       |
| Main Office     |      |       |       |
| Local Police    |      |       |       |
| Fire Department |      |       |       |
| Other           |      |       |       |

## General Procedures

## Evacuation Procedures

## Lockdown/Lockout Procedures

## Medical Emergency

**Reunification Plan**

**Additional Notes**