

# Simple Trip Planning Document

Trip Name: \_\_\_\_\_

Destination: \_\_\_\_\_

Dates: \_\_\_\_\_

Trip Lead(s): \_\_\_\_\_

## Participants

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Planned Activities

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Gear Checklist

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Logistics

Meeting Point: \_\_\_\_\_

Departure Time: \_\_\_\_\_

Transportation: \_\_\_\_\_

## Notes

Additional info, safety, etc.