

Organizational Values Policy

Purpose

This Organizational Values Policy establishes the foundational values that guide the behavior, decisions, and actions of all members of [Organization Name].

Scope

This policy applies to all employees, volunteers, contractors, and representatives of [Organization Name].

Policy Statement

[Organization Name] is committed to conducting all activities in accordance with the following core values:

- **Value 1:** [Description]
- **Value 2:** [Description]
- **Value 3:** [Description]
- **Value 4:** [Description]
- **Value 5:** [Description]

These values are integral to our mission and vision, fostering a positive and ethical organizational culture.

Responsibilities

- **Employees:** Adhere to and exemplify organizational values in all activities.
- **Management:** Promote and reinforce the organizational values within their teams.
- **HR Department:** Integrate organizational values into policies, procedures, and programs.

Review and Updates

This policy will be reviewed annually and updated as necessary to reflect organizational changes or legal requirements.

Approval

Approved by: _____

Date: _____