

# Staff Behavior Standards Policy

*This document outlines the standards of behavior expected from all staff members. This is a blank template to be customized as needed.*

## Purpose

[Describe the purpose of the staff behavior standards policy.]

## Scope

[Specify to whom the policy applies, e.g., all employees, volunteers, contractors.]

## Policy Standards

- [Standard 1: e.g., Professional conduct]
- [Standard 2: e.g., Respectful communication]
- [Standard 3: e.g., Punctuality and attendance]
- [Standard 4: e.g., Confidentiality]
- [Standard 5: e.g., Compliance with laws and regulations]
- [Add or modify standards as needed]

## Reporting and Enforcement

[Describe the process for reporting violations of the policy and the potential consequences.]

## Acknowledgement

[Include a section for acknowledgement and signature, if required.]

[Organization Name]  
[Date]