

Organizational Social Media Rules Form

Employee Information

Full Name

Department

Email Address

Sample Social Media Rules

- Respect confidentiality and privacy guidelines.
- Represent the organization professionally and accurately.
- Do not share proprietary or sensitive information.
- Maintain respectful communication at all times.
- Avoid posting during work hours unless authorized.
- Comply with all relevant laws and regulations.

Acknowledgment

☐ I have read, understood, and agree to follow the organization's Social Media Rules.

Signature

Date

YYYY-MM-DD