

# Corporate Dress Protocol Template

## 1. Purpose

---

---

---

## 2. Scope

---

---

---

## 3. General Guidelines

- Monday–Friday: \_\_\_\_\_
- Casual Days: \_\_\_\_\_
- Client Meetings: \_\_\_\_\_
- Events: \_\_\_\_\_

## 4. Acceptable Attire

Category	Acceptable	Not Acceptable
Tops	_____	_____
Bottoms	_____	_____
Shoes	_____	_____
Accessories	_____	_____

## 5. Grooming & Personal Hygiene

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## 6. Special Considerations

1. Religious & Cultural Accommodation: \_\_\_\_\_
2. Medical Needs: \_\_\_\_\_

## 7. Non-Compliance

---

---

Approved by:

---

Date:

---