

# Workplace Dress Expectations Template

## Purpose

This document outlines the expectations for appropriate workplace dress as established by the organization. Employees are expected to adhere to these standards while at work.

## General Dress Expectations

- Maintain a neat, clean, and professional appearance at all times.
- Clothing should be appropriate for the workplace and related activities.
- Follow any specific safety or departmental attire requirements.

## Acceptable Attire

- 
- 
- 

## Unacceptable Attire

- 
- 
- 

## Exceptions

## Non-Compliance

## Questions

If you have questions about workplace dress expectations, please contact your supervisor or Human Resources.

---

Employee Signature

---

Date