

Internet Safety Policy

Date: _____

Organization/Institution: _____

1. Purpose

[State the purpose and scope of the Internet Safety Policy. E.g., "This policy outlines the guidelines and procedures to ensure safe, responsible, and legal use of the internet within the organization/institution."]

2. Definitions

- **Internet:** [Define internet]
- **User:** [Define user]

3. Acceptable Use

- [Describe what is considered appropriate use]
- [List examples of acceptable activities]

4. Prohibited Activities

- [List activities that are not allowed]
- [Detail any content or behavior restrictions]

5. Monitoring and Privacy

[Explain how usage will be monitored, any privacy expectations, and related procedures.]

6. Safety and Security

- [Procedures for ensuring online safety]
- [Guidelines for protecting personal information]
- [Cyberbullying and harassment prevention]

7. Education and Training

[Describe the educational efforts or training provided on internet safety.]

8. Reporting Violations

[Outline how users can report internet safety violations or incidents.]

9. Consequences of Violations

[Detail potential consequences and disciplinary actions for violating the policy.]

10. Policy Review and Updates

[Describe how and when the policy will be reviewed and updated.]

Name & Title

Signature

Date