

Mobile Device Security Policy Template

Document Version: _____

Effective Date: _____

Department/Responsible Party: _____

1. Purpose

Define the purpose of this policy. Example:

"To establish the minimum requirements and responsibilities for the security of mobile devices accessing organizational data or networks."

2. Scope

Specify to whom or what the policy applies. Example:

"This policy applies to all employees, contractors, and third parties using mobile devices that connect to company resources."

3. Definitions

- **Mobile Device:** _____
- **Authorized User:** _____
- **Confidential Data:** _____

4. Policy

4.1 Acceptable Use

- _____
- _____

4.2 Device Security Requirements

- _____
- _____

4.3 Data Protection

- _____
- _____

4.4 Lost or Stolen Devices

- _____
- _____

4.5 Enforcement

- _____
- _____

5. Roles and Responsibilities

Role	Responsibility
Employee	-----
IT Department	-----
Management	-----

6. Policy Review and Maintenance

7. Acknowledgment

Employee Name & Signature

Date