

# Network Security Policy Template

Document Version: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

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## 1. Purpose

[Briefly describe the purpose of the network security policy.]

## 2. Scope

[Define which systems, departments, and personnel this policy applies to.]

## 3. Policy Statement

[State the organization's stance towards network security and key objectives.]

## 4. Roles and Responsibilities

Role	Responsibility
Network Administrator	[Define responsibilities]
IT Staff	[Define responsibilities]
All Employees	[Define responsibilities]

## 5. Network Access Control

- [Access restrictions and user authentication methods]
- [Remote access controls]
- [Guest network access]

## 6. Network Monitoring and Management

- [Network traffic monitoring]
- [Intrusion detection and prevention]
- [Patch and vulnerability management]

## 7. Device Security

- [Approved network devices]
- [Endpoint protection requirements]
- [Configuration management]

## 8. Data Protection

- [Encryption standards]
- [Data in transit protection]
- [Data retention and disposal]

## 9. Incident Response

- [Incident reporting procedures]
- [Investigation and documentation]
- [Notification requirements]

## 10. Policy Review and Updates

[Describe how often the policy should be reviewed and who is responsible.]

## 11. Enforcement

[Outline consequences for policy violations.]

## 12. References

- [List relevant standards, laws, or guidelines]

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*This is a blank template. All sections should be customized for your organization's specific needs.*