

Workplace Anti-Discrimination Policy Template

1. Policy Statement

[Company Name] is committed to providing a work environment free of discrimination. All employees have the right to work in an environment that promotes equality and prohibits discriminatory practices.

2. Scope

This policy applies to all employees, applicants, contractors, interns, volunteers, and visitors in all work-related settings and activities.

3. Prohibited Conduct

Discrimination on the basis of, but not limited to, the following characteristics is strictly prohibited:

- Race
- Color
- Religion
- Sex, Gender, Gender Identity or Expression
- Sexual Orientation
- Age
- National Origin
- Disability
- Marital Status
- Genetic Information
- Any other characteristic protected by law

4. Reporting and Investigation

Employees who believe they have been subject to discrimination should report the matter promptly to their supervisor or Human Resources. All reports will be taken seriously and investigated thoroughly.

5. Consequences of Policy Violation

Any employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

6. No Retaliation

Retaliation against any individual for reporting discrimination or participating in an investigation is strictly prohibited and will be treated as a serious violation of policy.

7. Policy Review

This policy will be reviewed annually or as required to ensure compliance with relevant laws and best practices.

