

Blank Employee Behavioral Policy Form

Employee Information

Employee Name

Employee ID

Department

Date

Policy Acknowledgement

Please review the behavioral policies below and acknowledge understanding. If you have questions, contact your supervisor or HR.

Behavioral Policy	Employee Acknowledgement (Initials)
Respectful communication and professional conduct at all times.	
Adherence to company attendance and punctuality standards.	
Zero tolerance for harassment, discrimination, or retaliation.	
Compliance with confidential information and data protection guidelines.	
Abiding by workplace safety and health regulations.	

Employee Comments or Questions

Employee Signature

Date

Supervisor/HR Signature

Date