

Industrial Workplace Clothing Policy

Policy Number: _____

Effective Date: _____

Applies To: All Employees

1. Purpose

This policy establishes the requirements for appropriate workplace clothing and personal protective equipment to ensure safety, professionalism, and compliance with industry standards.

2. Scope

This policy applies to all employees, contractors, and visitors at all company industrial sites and facilities.

3. Policy Guidelines

1. General Requirements:

- Clothing must be clean, in good repair, and suitable for assigned tasks.
- No loose or dangling clothing or accessories permitted near moving machinery.

2. Mandatory Attire:

- Long pants and sleeved shirts are required in designated areas.
- Closed-toe, industrial-grade footwear is mandatory.

3. Personal Protective Equipment (PPE):

- All PPE provided must be worn as required (e.g., hard hats, safety goggles, gloves).

4. Prohibited Items:

- Shorts, sandals, and open-toed shoes.
- Clothing with offensive language or imagery.
- Jewelry or accessories that present safety hazards.

4. Roles and Responsibilities

- **Management:** Ensure policy compliance and provide required PPE.
- **Employees:** Wear appropriate attire and PPE at all times.
- **Supervisors:** Enforce dress code and address violations.

5. Non-Compliance

Failure to comply with this policy may result in disciplinary action, up to and including termination of employment.

6. Review and Updates

This policy will be reviewed annually and updated as necessary to ensure ongoing compliance and safety.

Policy Approved By:

Date: _____