

# Green Practices Policy Outline

## 1. Purpose

Outline the commitment of the organization to adopt and implement environmentally responsible practices.

## 2. Scope

Define the applicability of the policy to all employees, contractors, and stakeholders across all operations.

## 3. Policy Statements

1. Comply with all relevant environmental legislation and regulations.
2. Promote resource efficiency and minimize waste.
3. Encourage sustainable procurement and supply chain management.
4. Raise awareness and train staff on green practices.
5. Continually improve environmental performance.

## 4. Roles & Responsibilities

- **Management:** Oversee policy implementation and provide necessary resources.
- **Employees:** Adhere to green practices in daily operations.
- **Green Team/Committee:** Monitor, review, and suggest improvements to initiatives.

## 5. Key Initiatives

1. Reduce, reuse, and recycle materials wherever possible.
2. Optimize energy and water consumption.
3. Limit use of hazardous substances.
4. Promote sustainable transportation options.
5. Engage suppliers and partners in sustainability efforts.

## 6. Communication & Training

Outline approach for educating stakeholders and promoting a culture of environmental responsibility.

## 7. Monitoring & Reporting

Describe methods to track progress and share results with relevant stakeholders.

## 8. Review & Continuous Improvement

Specify frequency of policy review and process for incorporating feedback and advancements in green practices.