

# Fiscal Policy and Controls Form

## Organization Information

Organization Name

Address

Contact Person

Email

## Fiscal Policy Overview

Policy Statement

Scope of Policy

## Financial Controls

Describe Internal Controls (segregation of duties, approvals, etc.)

Financial Reporting Procedures

Bank Reconciliation Process

## Approval Matrix

Transaction Type	Limit/Threshold	Authorized Approver(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Record Retention

### Document Retention Policy

## Review and Update

### Policy Review Frequency

### Date of Last Review

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### Prepared by

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### Reviewed by

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### Approved by