

# Information Security Policy Framework Template

## 1. Purpose

This document defines the information security policy framework to protect *[Organization Name]*'s information assets against all internal, external, deliberate, or accidental threats.

## 2. Scope

This policy applies to all personnel, systems, and data owned or managed by *[Organization Name]*.

## 3. Policy Statements

1. Information Security responsibilities shall be defined and communicated.
2. Risk assessments shall be performed periodically to identify, assess, and mitigate information security risks.
3. Access to information and systems shall be granted based on business requirements and the principle of least privilege.
4. All users shall comply with acceptable use of information and IT resources.
5. Incidents affecting information security shall be reported and managed appropriately.

## 4. Roles and Responsibilities

Role	Responsibility
Information Security Officer	Develop, implement, and oversee information security policies and practices.
All Employees	Comply with information security policies and report incidents.

## 5. Supporting Policies

- Access Control Policy
- Data Classification Policy
- Incident Response Policy
- Acceptable Use Policy

## 6. Review & Update

This policy shall be reviewed annually or upon significant changes to ensure its suitability and effectiveness.

## 7. Approval

Name	Title	Date	Signature