

Employee Onboarding Contract

Date: _____

Parties

Employer: _____

Employee: _____

Position Details

Job Title: _____

Department: _____

Start Date: _____

Employment Type: ☐ Full-Time
 ☐ Part-Time
 ☐ Temporary
 ☐ Internship

Compensation & Benefits

Salary: _____

Pay Frequency: _____

Benefits: _____

Terms & Conditions

1. The employment will be governed by the company's policies and procedures.
2. Either party may terminate this contract with appropriate notice.
3. Confidentiality and non-disclosure must be maintained at all times.
4. Other terms and conditions may apply as agreed upon by both parties.

Acknowledgment & Acceptance

By signing below, both parties acknowledge and agree to the terms and conditions of this Employee Onboarding Contract.

Employer Signature
Date: _____

Employee Signature
Date: _____