

# Entry-Level Employment Agreement

This Employment Agreement ("Agreement") is made and entered into as of [Date], by and between:

- **Employer:** [Company Name], [Company Address]
- **Employee:** [Employee Name], [Employee Address]

## 1. Position and Duties

The Employee is hired for the position of [Job Title]. The Employee agrees to perform the duties and responsibilities assigned by the Employer to the best of their ability and in accordance with company policies.

## 2. Compensation

The Employee will receive a salary of [Salary Amount] per [hour/week/month/year], payable in accordance with the Employer's standard payroll practices.

## 3. Work Schedule

The employee's normal working hours will be [Start Time] to [End Time], [days of the week].

## 4. Term and Termination

This Agreement will commence on [Start Date] and will continue until terminated by either party with [Notice Period] days written notice.

## 5. Confidentiality

The Employee agrees to maintain strict confidentiality regarding proprietary and confidential information obtained during their employment.

## 6. Company Policies

The Employee agrees to comply with all company policies, procedures, and guidelines as amended from time to time.

## 7. Acknowledgment

By signing this Agreement, the Employee acknowledges that they have read, understand, and accept the terms and conditions stated herein.

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Employee Signature

Date: \_\_\_\_\_

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Employer Signature

Date: \_\_\_\_\_